

**RECORD OF PROCEEDINGS; MINUTES OF THE VILLAGE OF LEWISBURG, OHIO, REGULAR COUNCIL MEETING AT 7:00 P.M., SEPTEMBER 5, 2024, AT THE LEWISBURG COMMUNITY CENTER.**

The regular meeting of the Village of Lewisburg, Ohio Council was called to order at 7:00 P.M. by Mayor Dennis Roberts.

**ROLL CALL:** Eliza Wagoner, Clerk of Council.

**PRESENT:** Mayor Dennis Roberts, Council Members Marla Colville-Brown, Barb Foster, Mary Nelson, Lori Pheanis, Jackie Sewert, and Ted Thies.

Also present were Municipal Manager Jeff Sewert, Fire & EMS Chief B.J. Sewert, Police Chief Rick McGee, Fiscal Officer Susan Laux, and Law Director Steve Hobbs.

Motion to approve the minutes of the August 15, 2024, regular Village Council Meeting. First by Lori Pheanis. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved.

Chief Sewert introduced Josh Henry. After the recommendation of Chief Sewert and Manager Sewert, Motion to hire Josh Henry for full-time Fire/EMS. First by Barb Foster. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

Law Director Hobbs administered the Oath of Office to Josh Henry.

Motion to approve the check disbursement report. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

Motion to approve the purchase order report. First by Mary Nelson. Second by Ted Thies. Roll Call Vote: 7 Yes 0 No. Motion approved.

**CITIZENS:** None.

**MAYOR:** None.

**LEGAL:** 1<sup>ST</sup> READING (Read by Mary Nelson): AN ORDINANCE APPROVING AND ADOPTING THE 2024-2028 PREBLE COUNTY ALL NATURAL HAZARDS MITIGATION PLAN PREPARED BY RFG ASSOCIATES, INC.

Motion to waive the three-reading rule. First by Lori Pheanis. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved.

Motion to adopt Ordinance No. 2024-12: AN ORDINANCE APPROVING AND ADOPTING THE 2024-2028 PREBLE COUNTY ALL NATURAL HAZARDS MITIGATION PLAN PREPARED BY RFG ASSOCIATES, INC. First by Lori Pheanis. Second by Barb Foster. Roll Call Vote: 7 Yes 0 No. Motion approved.

1<sup>ST</sup> READING (Read by Mary Nelson): AN ORDINANCE IN THE MATTER OF THE APPROVAL OF THE SOLID WASTE MANAGEMENT PLAN FOR THE PREBLE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

Motion to waive the three-reading rule. First by Mary Nelson. Second by Marla Colville-Brown. Roll Call Vote: 7 Yes 0 No. Motion approved.

Motion to adopt Ordinance No. 2024-13: AN ORDINANCE IN THE MATTER OF THE APPROVAL OF THE SOLID WASTE MANAGEMENT PLAN FOR THE PREBLE COUNTY SOLID WASTE MANAGEMENT DISTRICT. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

**MUNICIPAL MANAGER:** Manager Sewert shared a letter from the Ohio History Connection regarding the Cumberland Street House, a letter from CenterPoint Energy, and a thank you card from Old German Baptist Brethren Church.

Motion to accept the resignation of Susan Laux as Fiscal Officer effective September 6, 2024. First by Ted Thies. Second by Marla Colville-Brown. Roll Call Vote: 7 Yes 0 No. Motion approved.

Susan Laux will continue in her position as Grant Administrator.

Motion to hire Kanny Schlotterbeck part-time as the interim Fiscal Officer on an hourly basis using the yearly salary for the Fiscal Officer. First by Barb Foster. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

Manager Sewert stated that he will be creating a job description for the Fiscal Officer position.

**SAFETY:** Chief Sewert stated that Bryan and Mallory have worked a lot of overtime to provide coverage while they have been down a full-time employee and thanked everyone for their part in hiring the new full-time Fire/EMS employee.

Motion to accept the resignation of Meaghan Miller as a part-time Fire/EMS employee and Jessica Frye as a part-time Fire/EMS employee. First by Mary Nelson. Second by Marla Colville-Brown. Roll Call Vote: 7 Yes 0 No. Motion approved.

**POLICE:** Chief McGee shared the certificates he awarded to Reegan Hasenjager (a street department employee) for help during a traffic incident and Assistant Chief Gary Parker for exceptional performance.

Motion to approve a Homecoming Parade on September 25, 2024, with line-up starting at 5:00 P.M., parade at 6:00 P.M., beginning on Main Street and continuing to Dayton Street, then to the park/school, and to close the streets during the parade. First by Marla Colville-Brown. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved.

Chief McGee shared that the generator has been installed at the Police Department, Corporal Johnson recently attended Safety Days at Royal Canin, and that Community Night Out will be on October 10, 2024, from 5:00-7:00 P.M., at the Lewisburg Community Center.

**LIBRARY:** Barb Foster shared recent and upcoming news/events from the Library.

**PARK:** Ted Thies stated that the next Park Board Meeting will be on the 16<sup>th</sup>.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Ted Thies asked on behalf of Marsha Jones to close the alley behind her house between Singer Street and Clay Street on Saturday during a party she will be hosting. First by Lori Pheanis. Second by Barb Foster. Roll Call Vote: 7 Yes 0 No. Motion approved.

**MISC. BUSINESS:** Motion to schedule Trick-or-Treat Night on Thursday, October 31, 2024, from 6:00-7:30 P.M. First by Lori Pheanis. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved.

Motion to go into Executive Session to discuss personnel and have Police Chief McGee, Law Director Hobbs, Manager Sewert, and Clerk of Council Wagoner stay. First by Ted Thies. Second by Lori Pheanis. Roll Call Vote: 7 Yes 0 No. Motion approved.

The meeting moved into Executive Session at 7:50 P.M.

Motion to move the meeting out of Executive Session, back into Regular Session. First by Barb Foster. Second by Marla Colville-Brown. Roll Call Vote: 7 Yes 0 No. Motion approved.

The meeting moved back into Regular Session at 8:00 P.M., with no action taken.

Motion to adjourn. First by Ted Thies. Second by Mary Nelson. Roll Call Vote: 7 Yes 0 No. Motion approved. Meeting was adjourned at 8:01 P.M.

DATE \_\_\_\_\_ MAYOR \_\_\_\_\_

CLERK OF COUNCIL \_\_\_\_\_